

JOB DESCRIPTION - Lead Pastor
Calvary Bible Fellowship Church, Coopersburg, PA
Approved by the Elders - 2015-08-10

Purpose of the Position

The primary responsibility of the Lead Pastor shall be the preaching and teaching of the Word of God. The Lead Pastor shall serve the Lord by serving the congregation of Calvary Bible Fellowship Church of Coopersburg in shared ministry with the pastoral staff and the Board of Elders. He shall serve as an Elder in the congregation.

Accountability

The Lead Pastor shall be accountable to the Board of Elders. He shall hold ministerial credentials with the Bible Fellowship Church. He shall function in agreement with the *Faith and Order* of the Bible Fellowship Church and the Bylaws of the congregation. He shall submit a report to the congregation at the Annual Congregational Meeting.

Relationships

Calvary Church is a multi-staff church, and it is therefore expected that the Lead Pastor will work in a harmonious relationship with others on the pastoral and church staff, attend staff meetings, and cooperate with the pastoral staff in a servant and team-oriented spirit to provide effective pastoral ministry for the congregation.

Areas of Responsibility

A. Preaching and Teaching

The primary responsibility of the Lead Pastor shall be the preaching and teaching of the Word of God to promote the spiritual nurture of the congregation.

Calvary Church regards the ministry of God's Word to be of highest priority and desires to free the Lead Pastor to devote a majority of his time to sustain a strong preaching and teaching ministry. His objective shall be to assure that the preaching and teaching ministry of the church feeds the congregation and promotes and enhances the corporate worship of God, the knowledge of sound doctrine, the practice of personal holiness, the fellowship of believers, the equipping of believers for ministry, the strengthening of the family, the evangelization of the unsaved, and involvement in world outreach.

The Lead Pastor assumes the responsibility of effectively communicating the Gospel and the totality of the Scriptures to multiple generations and an increasingly diverse congregation. It is his responsibility to cooperate in worship planning by overseeing the subject matter of preaching, coordinating the preaching schedule, and coordinating the officiating of the Lord's Supper.

B. General Pastoral Ministry

1. Leadership

The Lead Pastor will lead the pastoral staff. He shall promote communication, unity, and effectiveness among the staff.

He shall represent the pastoral staff in the strategic planning process as the Elders shape

the vision, mission, and direction of Calvary Church. He shall oversee the pastoral staff in implementing the decisions and policies of the Board of Elders in the life and ministry of the congregation. He shall participate in the hiring of additional staff members.

He shall seek to develop the leadership and ministry skills of the Elders. He shall also give oversight to the development of future leaders for the congregation.

2. Pastoral Care

Though preaching and teaching shall be his primary responsibility, The Lead Pastor shall share in visitation, pastoral care, and counseling in team ministry with the pastoral staff.

As a member of the pastoral staff, he will be available to participate in baptisms, the dedication of children, weddings, funerals, recognition of new members, and instruction and counseling appropriate to each as requested and in coordination with the pastoral staff.

In the process of providing pastoral ministry and living in the community, he will interact with individuals who need to be evangelized, disciplined, counseled, and encouraged. He will provide pastoral care to such individuals in partnership with the pastoral team and through mobilizing the congregation to ministry.

3. Denominational Participation

The Lead Pastor shall participate with the pastoral staff in promoting and safeguarding the relationship of the congregation to the Bible Fellowship Church, be active in the Lehigh Valley BFC Region, and be supportive of denominational agencies and ministries. He shall be free to serve in elected and appointed denominational responsibilities as time and discretion allow.

4. Community Relationships

Calvary Church desires its pastors to be visible in the community and to uphold a God-honoring reputation on behalf of the congregation.

5. Continuing Education:

In order to enhance ministry effectiveness, he is to avail himself of appropriate educational opportunities and seminars.